

SHIPPING INSTRUCTIONS FOR GLASS PANELS

You can submit your glass panels one of 2 ways. The first way is to ship your panel to the studio, or second is to bring the panel yourself.

If you are going to ship the glass panel to the studio via Postal Service, UPS, or Fed Ex, please note the following packing instructions:

Please make sure that your panel is placed between 2 pieces of a hard surface (example: cardboard) then tape the 2 pieces of cardboard together. After this wrap bubble wrap around cardboard, then place in a box for shipment. Please make sure that panel cannot move around in box either by applying more bubble wrap or surrounding bubble wrap with peanuts. Please write all over the box that this is a fragile package / glass, or the carrier will not handle with care.

The shipping address to the studio is:

Cutters Productions

8349-K Arrowridge Blvd.

Charlotte, NC 28273

(704) 522-9900

Attn: Vicki Payne's Glass Certification

If you are going to bring the glass panel with you and you are flying, please note that the new Homeland Security laws prohibit glass to be taken into the passenger area of the plane. Therefore if you are flying you must pack your project in a suitcase or other package that is not "carry on".

Please package your panel with the same care that is listed above.

If you have any questions or concerns regarding the above instructions, please feel free to contact us at 800-332-8427 ext. 106.